

**Friends of Embry Hills Library**  
**Minutes from February 16, 2016 meeting**

IN ATTENDANCE: Judy Wieder, Bonita Hoffmeister, Carmen Ashley, Deborah Stone, Bill McHugh, Kay McHugh, Leah Robin, Lyn Conly, Sandy White, Margaret Pudvin, Charlene Johnson

President Leah Robin called meeting to order at 6:00 p.m. Leah presented Past President Judy Wieder a scarf as a gift of appreciation for hard work during the past three years. Leah also presented the plaque that list past presidents. The plaque will hang in library.

Minutes from December meeting were read and approved. Lyn Conley gave the 2015 financial report and presented the proposed operational budget.

**BOOK SALE:**

Judy Wieder, Ways & Means Chairman, announced that the first book sale will take place April 18<sup>th</sup> & 19<sup>th</sup>.

Better Books has changed some of their policies regarding unsold books. They will no longer reimburse FEHL for any books they sell. There is some question if they will pick up any unsold books anymore.

Book sorting days are set at February 22<sup>nd</sup>, March 8<sup>th</sup>, and March 21<sup>st</sup>. Judy reported that she may need \$75 for book sale supplies that would include stakes, posters, flyers, and advertising expenses.

**BRANCH MANAGER'S REPORT:**

Deborah presented thank you notes from library staff for the gift cards at Christmas time.

She also requested FEHL members make a donation to Love DCPL program.

Deborah asked for a clarification of the amount available for programming supplies.

She announced that the state has provided more money to buy books this year.

There are 274 new members at the library after membership drive.

Deborah has ordered 200 bookmarks to use to advertise the book sale.

#### OLD BUSINESS:

The letter to Alison Weissinger regarding a request to change library hours remains unanswered. Leah plans to send another letter. Deborah suggested that letters to County Commissioners Nancy Jester and Stan Watson would also be advised.

Margaret announced that she has started her own campaign to get community members to send letters as well.

#### NEW BUSINESS:

Leah proposed that Bonita Hoffmeister become the Hospitality Chairman. Lyn made a motion to have Bonita fill the office, Margaret seconded it, and the motion was passed unanimously.

Leah stated that she would like to set goals for the 2016 year. The following goals and suggestions for implementation were made:

1. Pursue change of library hours
  - a. Enlist community to participate in letter writing campaign
  - b. Have petition to sign at check-out desk
2. Spend \$250 per quarter on new books for the library
  - a. Money would have to be spent before next \$250 was given to library
3. Have four programs during year
  - a. Have speakers from local area agencies for elderly
  - b. Hold workshops on using mobile devices and other technology
  - c. Have Art classes
  - d. Conduct survey (needs assessment) of library users
4. Purchase a 3D printer for the library at cost of \$4,500
  - a. Conduct training for staff and community on how to use printer
5. Obtain needed software licenses for library
6. Have computers available for preschoolers as well as school age children

Recommended changes to proposed 2016 operational budget

1. Limit book purchases to \$1000
2. Change gift card purchases for library staff to \$70
3. Add additional \$75 for book sale expenses

Bonita moved to approve changes to 2016 operational budget. Kay seconded motion and motion was approved unanimously.

Bonita informed FEHL of an opportunity for a fundraiser through her employer. Her employer will match any donation to a charity 3 to 1. If FEHL is interested, she would pursue needed information. Group encouraged her to do so.

At the next meeting, we will address ideas for programs and share additional information on changing library hours. Leah adjourned meeting at 7:30 p.m.